



UTeM

اوتيمسيتي تيكنيكل ماليزيا ملاك
UNIVERSITI TEKNIKAL MALAYSIA MELAKA

OPENCOURSEWARE

Beginner's Arabic(Elementary Level) BL 1112

Basic Conversation & Vocabulary

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LESSON 9

- MEETING

al-ijtimā' **الْإِجْتِمَاعُ**

OBJECTIVES

In this chapter, you will learn the following outcomes:



- ☐ Learn about question words, new words and pronunciation of numbers 91-100.
- ☐ Read, listen and understand conversation relating to 'Meeting'.
- ☐ Communicate with friends through written and practical exercises.



Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

إِدَارَةٌ

idārah (idāroh)

Office

Muna in the office.

مُنَى فِي الْإِدَارَةِ
Muna fil-idarah



* With phonetic sign at the end, we pronounce it: i-da-ra-tun

Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

خُبْرَةُ الْمُؤْنِ

hujrah al-muan

Pantry

He is in the pantry.

هُوَ فِي خُبْرَةِ الْمُؤْنِ

Huwa fi hujratil-muan

* With phonetic sign at the end, we pronounce it: *huj-ra-tul-mu-an*



Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

سِكْرَتِير

sikratīr

Secretary

He is a secretary.

هُوَ سِكْرَتِير

Huwa sikratīr

* With phonetic sign at the end, we pronounce it: *sik-ra-tī-run*



Vocabulary (al-mufradāt) (المُفْرَدَاتُ)

بِطَاقَةُ الْعَامِلِ

biṭāqah al-‘āmil

Employee Card

This is employee card.

هَذِهِ بِطَاقَةُ الْعَامِلِ

hādhihi biṭāqah al-‘āmil

* With phonetic sign at the end, we pronounce it: bi-tā-qa-tul-‘ā-mil



Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

mukhtabar

مُخْتَبَرٌ

Laboratory

The computer laboratory is closed.

مُخْتَبَرُ الْكُمْبِيُوتَرِ مُغْلَقٌ

*mukhtabar al-kumbiyutar
mughlaq*

* With phonetic sign at the end, we pronounce it: mukh-ta-ba-run



Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

daftar

دَفْطَرٌ

Note book

The new note book
is under the chair.

الدَّفْطَرُ الْجَدِيدُ تَحْتَ الْكُرْسِيِّ

Ad-daftar al-jadīd tahta al-kursiy

* With phonetic sign at the end, we pronounce it: daf-ta-run

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Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

mistarah (mistoroh) **مِسْطَرَّةٌ**

Ruler

I want a ruler.

أَنَا أُرِيدُ مِسْطَرَّةً

ana urīd mistarah

* With phonetic sign at the end, we pronounce it: mis-ta-ra-tun



Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

qā'ah (qō'ah)

قَاعَةٌ

Hall

This is a new
hall.

هَذِهِ قَاعَةٌ جَدِيدَةٌ

hādhīhi qā'ah jadīdah

* With phonetic sign at the end, we pronounce it: qā-'a-tun



Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

مَوْقِفُ السَّيَّارَاتِ

mauqif as-sayyārāt

Car park

The car park is
there.

مَوْقِفُ السَّيَّارَاتِ هُنَاكَ

mauqif as-sayyārāt hunaka

* With phonetic sign at the end, we pronounce it: mau-qi-fus-say-yā-rā-ti



Vocabulary (المُفْرَدَاتُ *al-mufradāt*)

mau'id

مَوْعِدٌ

Appointment/date

I have an
appointment today.

عِنْدِي مَوْعِدٌ الْيَوْمَ
'indi mau'id al-yaum

* With phonetic sign at the end, we pronounce it: mau-'i-dun



Number (الرقم *ar-raqm*)

92

إِثْنَانٍ وَتِسْعُونَ
ithnān wa tis'ūn

93

ثَلَاثَةٌ وَتِسْعُونَ
thalāthah wa tis'ūn

91

وَاحِدٌ وَتِسْعُونَ
wāhid wa tis'ūn

94

أَرْبَعَةٌ وَتِسْعُونَ
arba'ah wa tis'ūn

95

خَمْسَةٌ وَتِسْعُونَ
khamisah wa tis'ūn



Number (الرَّقْمُ *ar-raqm*)

97

سَبْعَةٌ وَتِسْعُونَ
sab'ah wa tis'ūn

98

ثَمَانِيَةٌ وَتِسْعُونَ
thamāniyah wa tis'ūn

96

سِتَّةٌ وَتِسْعُونَ
sittah wa tis'ūn

99

تِسْعَةٌ وَتِسْعُونَ
tis'ah wa tis'ūn

100

أَرْبَعُونَ
mi'ah



Grammar (an-nahwu النحْوُ) QUESTION WORDS

WORD	PRONUNCIATION	TRANSLATION
مَا	<i>mā</i>	What?
مَاذَا	<i>mādhā</i>	What do you? /What are you?
لِمَاذَا	<i>limādhā</i>	Why?
أَيْنَ	<i>aina</i>	Where?
إِلَى أَيْنَ	<i>ilā aina</i>	To where?
كَيْفَ	<i>kaifa</i>	How?
مَتَى	<i>matā</i>	When?
هَلْ	<i>hal</i>	Is it? / Do you? / Are you?
مَنْ	<i>man</i>	Who?
لِمَنْ	<i>liman</i>	Whose? / For who?
كَمْ	<i>kam</i>	How many? / How much?

Phrases (الْعِبَارَاتُ *al-‘ibārāt*)

Can I come in?

*hal yumkin an
adkhul?*

هَلْ يُمَكِّنُ أَنْ أَدْخُلَ؟

Yes, you can
come in.

*na'am, yumkin an
tadkhul*

نَعَمْ، يُمَكِّنُ أَنْ تَدْخُلَ

Where can I
buy the new
cloth?

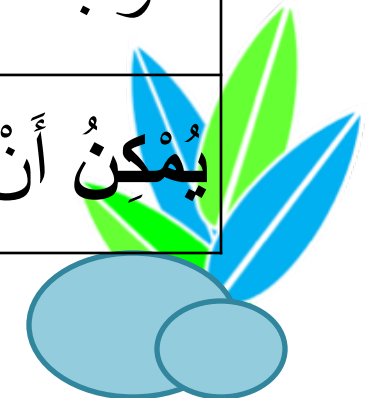
*aina yumkin an
ashtarī ath-thaub al-
jadīd*

أَيْنَ يُمَكِّنُ أَنْ أَشْتَرِيَ
الثَّوْبَ الْجَدِيدَ؟

You can buy it
there.

*yumkin an tashtarī
hunāka*

يُمَكِّنُ أَنْ تَشْتَرِيَ هُنَاكَ



Conversation (الْحِوَارُ *al-hiwār*)

MEETING

هُوَ يَذْهَبُ إِلَى الْإِدَارَةِ

huwa yadhab ilal-idārah

(2) He go to the office.

أَيْنَ مَالِكُ يَا نَادِرَةُ؟

aina Malik yā Nadirah?

(1) Where is Malik, Nadira?

Nadira



Susan



Conversation (الحوار *al-hiwār*)

MEETING

لَا، هِيَ فِي غُرْفَتِهَا، وَهِيَ
تَقْرَأُ مَجَلَّةَ الْكُمْبِيُوتَرِ

*lā, hiya fil ghurfatihā, wa hiya taqra'
majallah al-kumbiyūtar*

(2) No, she is in her room and she is
reading computer magazine.

هَلْ إِلْسَا فِي الْإِدَارَةِ أَيْضًا؟

hal ilsā fil-idārah aidan?
(1) Is Elsa at the office too?



Nadira



Susan



Conversation (الحوار *al-hiwār*)

MEETING

أَنَا ذَهَبْتُ إِلَى مَكْتَبِ الْبَرِيدِ
ana dhahabtu ilā maktab al-barīd
(2) I went to the post office.

وَأَنْتِ يَا نَادِرَةَ، إِلَى
أَيْنَ ذَهَبْتِ قَبْلَ قَلِيلٍ؟
*wa anti ya Nadirah, ilā aina
dhahabti qabla qalīl?*
(1) And you Nadira, where did
you go just now?

Nadira



Susan



Conversation (الْحِوَارُ *al-hiwār*)

MEETING

هَيَّا نَذْهَبُ سَوِيًّا

hayya nadhhab sawiyyan

(2) Let's go together.

عِنْدَنَا الْإِجْتِمَاعُ الْآنَ

'indanā al-ijtimā' al-ān

(1) We have meeting now.



Nadira



Susan



Conversation (الْحِوَارُ *al-hiwār*)

MEETING

مَسَاءَ النُّورِ

masā an-nūr
(2) Good evening.

مَسَاءَ الْخَيْرِ

masā al-khair
(1) Good evening.



Employees



Meeting

chairman



Conversation (الْحِوَارُ *al-hiwār*)

MEETING

نَحْنُ بِخَيْرٍ
nahnu bikhair
(2) We are fine.

كَيْفَ حَالُكُمْ؟
kaifa hālukum?
(1) How are you?



Employees



Meeting
chairman



Conversation (الْحِوَارُ *al-hiwār*)

MEETING

مَالِكُ غَائِبٌ، وَإِلْسَا غَائِبَةٌ
أَيْضًا

*Malik ghāib, wa ilsā ghāibah
aidan*

(2) Malik is absent and Elsa also
absent.

مَنْ غَائِبٌ؟

man ghāib?

(1) Who is absent (not coming)?



Susan



Meeting

chairman



Conversation (الحوار *al-hiwār*)

MEETING

هُوَ فِي الْإِدَارَةِ وَهِيَ فِي غُرْفَتِهَا

huwa fil-idārah wa hiya fī ghurfatihā

(2) He is in the office and she is in her room.

أَيْنَ مَالِكٍ وَأَيْنَ إِلْسَا؟

aina Malik wa aina ilsā?

(1) Where is Malik and where is Elsa?



Nadira



Meeting
chairman



Alphabet (اَلْحُرُوْفُ) ف ق

(ب ت ث) have same shape when you write them but their dots are not the same to differentiate each of them. The letter (ت) also has other shape when located at the end of words which is like this (ة) or this (ة) and normally this shape is used to indicate feminine words or *muannath* (مُؤَنَّث).

Find the letter (ب) within the words below and write the words nicely.

صَبَاحًا	ثَمَانِيَّة	بَاب
sabāhan	thamāniyah	ism
(pagi)	(lapan)	(nama)

Find the letter (ت) within the words below and write the words nicely.

حُلُو	بُومَة	وَلَايَة
hulw	būmah	wilāyah
(manis)	(burung hantu)	(wilayah)

Find the letter (ث) within the words below and write the words nicely.

كِتَابِي	جَمِيلَة	يَذْهَبُ
kitābī	jamīlah	yadhhab
(buku saya)	(cantik)	(dia pergi)



Quiz

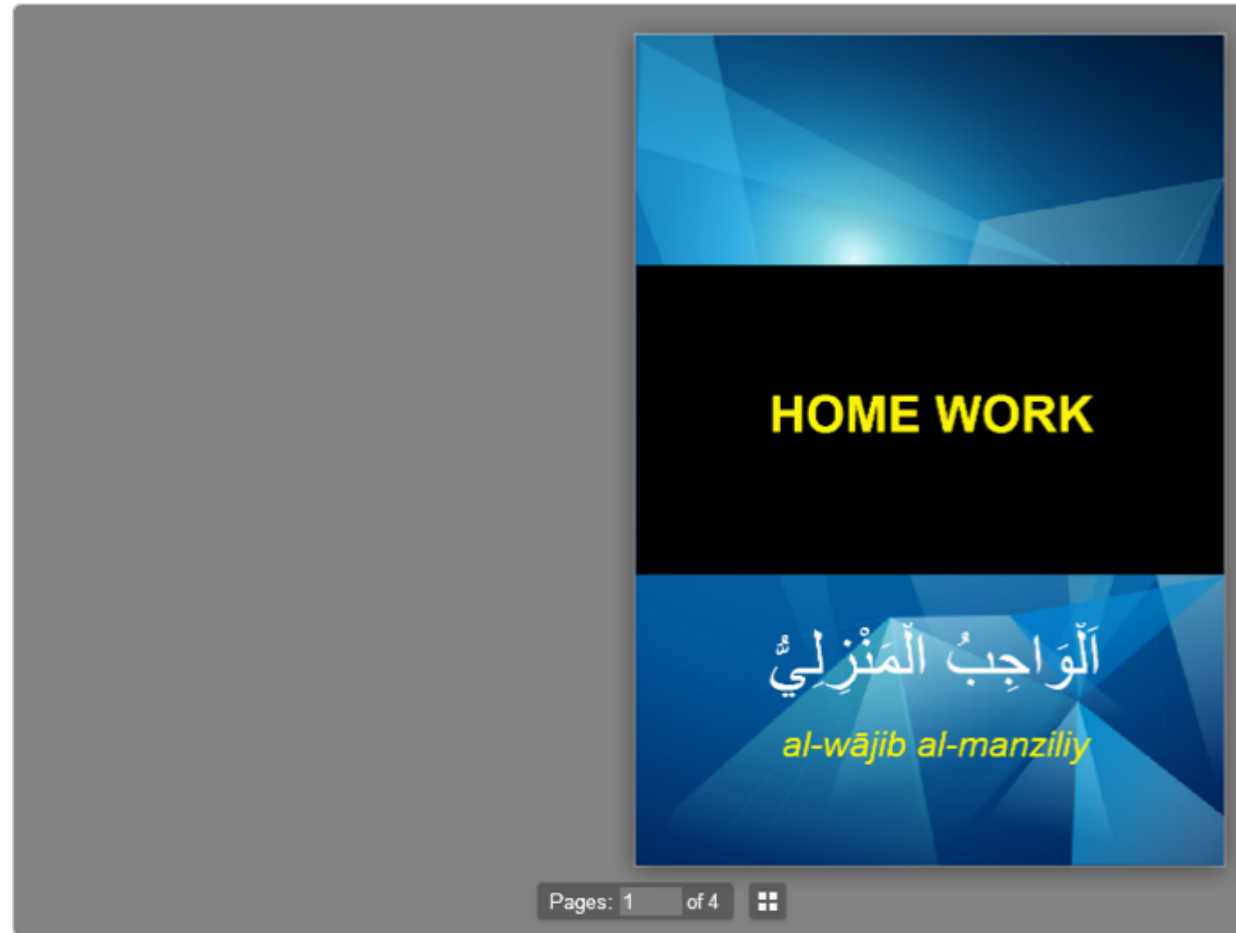
Welcome to the Beginner's Arabic
(Lesson9) Exercises
COMPREHENSION
SPEAK & WRITE
GRAMMAR

For full exercises in Arabic script,
please refer to the attachment
(Exercises Handout) in Resources.

Start Quiz

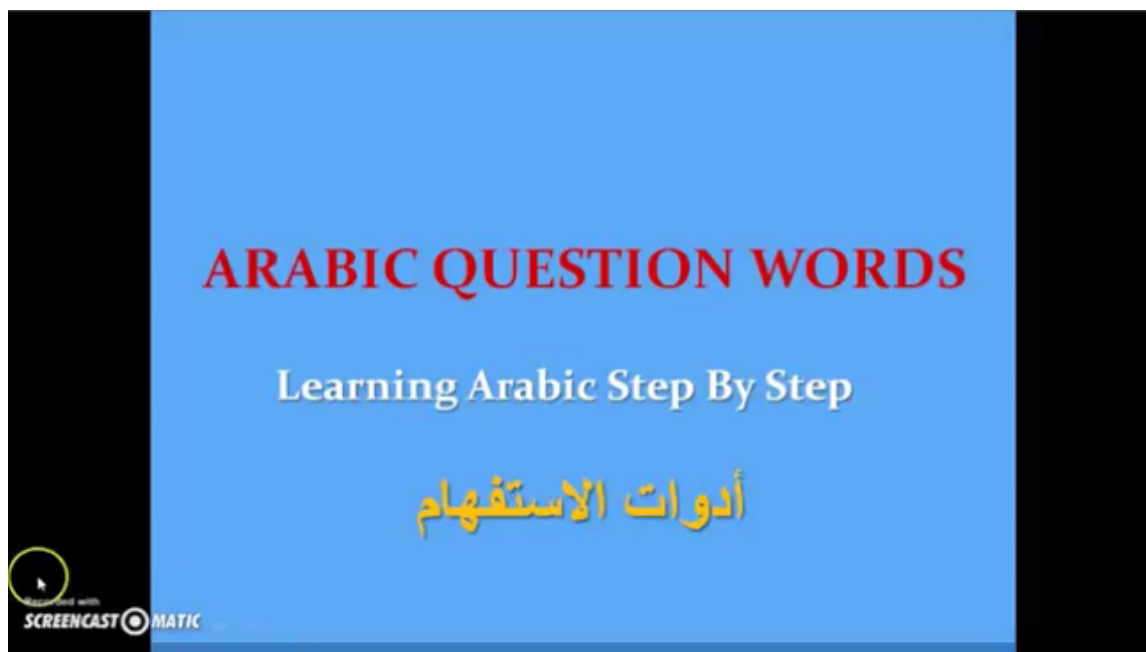
Click the  **Quiz** button to edit this quiz

Book Interaction



Click the  **Interaction** button to edit this interaction

Revision Video (فِيدْيُو الْمُرَاجَعَةُ *fīdiyū al-murāja'ah*)



Source: YouTube channel 'Nour Koudmani' & MyDubai MyCity'.

